

Knowledge Quest Academy (KQA)

Regular Session Minutes

Date and Time:

10/02/2025 at 6:00 pm

Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

Leadership in attendance:

Chester Gemaehlich, Chair

Samantha Hise, Treasurer/Secretary

Jennifer Biwer

Deborah Tikka, Director - Virtual

Alejandra Tomes

Leadership late arrival:

Leadership absent:

Guests:

Paul Stecina, Principal

Rod Hise

Derek Lucero

Isaac Korgan, Assistant Principal

Misty Lucero

- I. Call to order at 6:01 pm.
- II. Agenda approved: Motion made by Chester second by Deborah. Motion approved unanimously.
- III. Approval of minutes: Minutes from 9/18/2025 regulation session. Tabled for next meeting
- IV. Public Comment - None
- V. Principal Report – UIP discussion on last year’s status and this year’s goals. KQA VIP parking spot for employee initiated, safety updates- windows are numbered outside and inside of each classroom door. Employee evaluations being developed for each staff member. Phones currently in building will be obsolete in 2030. Looking at changes for next year and determining what direction the school should go and moving forward. Tuesday night kicked off new PTO Meeting. Eight family reps and 4 staff. We talked about what to look at in the upcoming year. Conference meals and other options. Email board addresses changed to KQA Trailblazers. Discussion on advertising the board email address on the website.
- VI. Items of Discussion
 - a. Appointment to fill vacant Director Seat – Appoint Alejandra Tomes to the board, term to expire April 2028. Motion made by Chester, second by Sam. Motion approved unanimously.
 - b. Snow removal proposal – Vendor states we must do monthly or hourly, we cannot pick and choose. Motion to approve Mow4u proposal for 25/26 winter snow removal at the monthly rate of \$1900 from November to March made by Chester, second by Sam. Motion approved unanimously.

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- c. Financial CPA Contract - Motion to approve 25/26 school year CPA (Bart Skidmore) contract in the anticipated amount of \$18,250.00 made by Sam, second by Deborah. Motion approved unanimously
 - d. Draft reading of 25/26 UIPB: First reading complete, second reading will be completed during 10/16/25 regular board meeting and voted on at that time. The school is operating at a performance level and we therefore do not need to submit to the state this year.
 - e. sBoard/Staff Social Dates: November 20th 3:00 PM followed by board meeting at 4:00. January 5th, lunch – first day back for teachers. Discussion on appreciation must be approved by November 11th.
- VII. Adjourn – Motion made by Chester, second by Deborah, to adjourn meeting at 7:30 pm. Motion approved unanimously.

Submitted by Board Secretary, Samantha Hise Approved 11.02.2025