

Knowledge Quest Academy (KQA)

Regular Session Minutes

Date and Time:

11/7/2024 at 5:30 pm

Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

Leadership in attendance:

| | | | |
|---------------------|-----------|-----------------|----------|
| Chester Gemaehlich, | Chair | Carl McCutchen, | Director |
| Tish Thompson, | Co-Chair | Sara George, | Director |
| Samantha Hise, | Treasurer | | |

Leadership late arrival:

Leadership absent:

Guests:

Linda Spreitzer, Principal
Isaac Korgan, Assistant Principal
Janie Vigil
Allison Herrera
Amanda McCosh
Jennifer Engels

- I. Call to order at 5:30 PM
- II. Roll Call
- III. Pledge of Allegiance/KQA Pledge
- IV. Approval of the Agenda
Chester makes a motion to approve the agenda. Sara seconded. Unanimously passed.
- V. Head of School
The board discussed what the job description for a head of school would look like. No action was performed.
- VI. Public Comment
There is no public comment.
- VII. Principal and Committee Reports
Linda reported on the new dishwasher and progress of the construction and fees.
She also noted the Colorado Gives campaign is up and ready to go.
- VIII. Items of Discussion
 - a. Audit Draft Review

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The audit draft is ready. It will be presented during the November 21 meeting.

b. Fence Proposal

The chain-link fence surrounding the blue playground is damaged.

Tish made a motion to replace the chain link fabric and bottom tension wire on the entire fence and gates from Bonnell Fencing Services, Inc. for \$6,353. Sam seconded.

Unanimously approved.

c. Board / Staff Social

The board staff social is on December 5. Chester made a motion to approve a one-time honorarium of \$311.28 per staff member on KQA payroll, excluding extra curricular staff, to be paid on the December paycheck. Tish seconded. Unanimously approved.

IX. Adjourn

Chester made a motion to adjourn. Seconded by Sara. Unanimously approved. Meeting adjourned at 7:26 p.m.

Submitted by Board Secretary, Carl McCutchen