

# Knowledge Quest Academy (KQA)

## Regular Session Minutes

### Date and Time:

07/18/2024 at 6:30 pm

### Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

### Leadership in attendance:

Tish Thompson,	Co-Chair	Carl McCutchen,	Secretary
Samantha Hise,	Treasurer	Sara George,	Director

### Leadership late arrival:

### Leadership absent:

Chester Gemaehlich

### Guests:

Linda Spreitzer, Principal  
Isaac Korgan, Assistant Principal  
Rod Hise

- I. Call to order at 6:32 PM
- II. Roll Call
- III. Pledge of Allegiance/KQA Pledge
- IV. Approval of the Agenda  
Samantha made a motion to approve the agenda. Tish seconded. Unanimously passed.
- V. Approval of Previous Minutes  
Sara made a motion to approve previous minutes from 5/2/24 and 5/16/24 with Samantha as the second. Unanimously passed.
- VI. Public Comment  
There was a public comment that went to all Directors earlier in the week. The content of that public comment will be passed to legal.
- VII. Items of Discussion
  - a. Roof  
New HVAC going in on 7/19. Flat roof will be installed before school starts.
  - b. Landscape  
Need to collect bids for landscaping and snow removal.  
Will try landscaping in the fall.  
Open to bids if any companies are interested.
  - c. Teacher Appreciation  
Linda would like to take teachers to Walmart again and would like between \$150 - \$200 again. One-hundred and fifty would be about \$9,000 and \$200 would be about \$12,000.

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Sara made a motion to approve a \$200 allowance for all teachers at Walmart. Samantha seconds. Unanimously passed.

- d. **Budget Resolution**  
Original budget was for \$4,740,760 for the General Fund. Revised budget is \$5,250,000. Capital Lease Fund was set at \$402,706, and will be revised to \$407,706. Total Appropriation of \$5,697,706, which is revised from the Original Budget of \$5,183,466.  
Tish made a motion to approve the budget and Sara seconded. Unanimously approved.
- e. **First reading of Teacher Handbook**  
Directors approve the first reading of the Teacher Handbook. No changes recommended at this time.
- f. **First reading of Student Handbook**  
Directors approve the first reading of the Student Handbook. No changes recommended at this time.  
The second reading of the Student Handbook will include the Discipline Matrix.
- g. **Website Updates**  
Isaac Korgan gave an update on website progress.  
Site is not live yet but will include the new lottery process as well as important KQA documentation including handbooks and dress code, as well as Board documentation. Linda would like the site to go live as soon as possible.  
Tish made a motion to make the new website live by mid-August 2024. Sara seconded. Unanimously passed.

### VIII. Adjourn

Tish made a motion to adjourn, seconded by Samantha. Unanimously approved. Adjourn at 7:08 p.m.

Submitted by Board Secretary, Carl McCutchen