

Knowledge Quest Academy (KQA)

Regular Session Minutes

Date and Time:

08/01/2024 at 6:30 pm

Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

Leadership in attendance:

Chester Gemaehlich,	Chair	Carl McCutchen,	Secretary
Tish Thompson,	Co-Chair	Sara George,	Director
Samantha Hise,	Treasurer		

Leadership late arrival:

Leadership absent:

Guests:

Linda Spreitzer, Principal
Isaac Korgan, Assistant Principal
Rod Hise

- I. Call to order at 6:32 PM
- II. Roll Call
- III. Pledge of Allegiance/KQA Pledge
- IV. Approval of the Agenda
Chester made a motion to approve the agenda. Samantha seconded. Unanimously approved.
- V. Approval of Previous Minutes
Samantha made a motion to approve previous minutes from July 18, 2024. Seconded by Tish. Unanimously approved.
- VI. Public Comment
There was no public comment submitted since the last meeting.
- VII. Items of Discussion
 - a. Preventative Maintenance
There was discussion regarding the preventative maintenance on the HVAC system. Tish made a motion to approve the MTech preventative maintenance agreement for \$15,819 for the 2024-25 school year. Seconded by Sara. Unanimously approved.
 - b. Second Reading of Teacher Handbook
Mrs. Spreitzer and Mr. Korgan made minor adjustments to the handbook since the first reading, including adjustments to time off requests. Tish made a motion to approve the 2024-25 Teacher Handbook. Samantha seconded. Unanimously approved.

Knowledge Quest Academy (KQA)

- c. Second Reading of Student Handbook
The discipline matrix was included in the second reading of the Student Handbook. There was also a brief conversation about the definition of Yoga pants. No other changes were noted for the second reading.
Sara made a motion to approve the 2024-25 Student Handbook as presented. Seconded by Tish. Unanimously approved.
- d. Board Calendar
The 2024-25 Board calendar was presented.
There was discussion around the annual Board training and other district events. Mr. Korgan noted the district was doing a community event called R-Launch, which would happen August 17th from 10 a.m. to 1 p.m. at RHS Plaza.
No action needed on the board calendar.
- e. Back to School Night
Back to School Night is August 8th.
Staff will be present to garner interest in being on various committees, as well as being on the Board. Interest and sign up sheets will be available for parents. Board members will be present and mingling around to meet with parents.
- f. Website Updates
The new website is in development.
The Board would like to add information about available committees, the work they are doing and how other members can join. A link to the different parent portals was also suggested.

VIII. Adjourn

Chester made a motion to adjourn. Seconded by Tish. Unanimously approved. Meeting adjourned at 7:18 p.m.

Submitted by Board Secretary, Carl McCutchen