

Knowledge Quest Academy

Weld County School District RE-5J

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Work Session Minutes

Knowledge Quest Academy

08/20/2020

- I. Call to order at 6:32 pm. Folder 2/36
- II. In attendance: Doug, Gabe, Mike, Tauna, and Linda. Aaron and Jodi excused absence.
Guests: Brenda Chinn & Dan Johnson
- III. Pledge of allegiance/KQA code of honor
- IV. Approval of Agenda Motion made by: Tauna, Motion 2nd by: Doug, approve the agenda as presented. Unanimous approval.
- V. Public Comment
 - a. None.
- VI. Items for Discussion: Executive Session CRS 24-6-402 (4) (f)
 - a. Re-Opening Considerations
 - i. Linda – Welcome video completed, one more communication to be issued to the parents to help clarify the pick-up/drop-off procedures.
Met with Police Dept. to discuss traffic control measures around the school and Sappington Park.
Tauna – 1st reading, Resolution to Define “Actively Engaged in the Education Process” and Student Attendance for the 2020-2021 School Year. *Monitoring students under the status of actively engaged, will be tracked through some of the on-line platforms.* Tauna capturing suggested changes. Second reading will be at the next regular board meeting on September 3, 2020. Additional comments by Board Members to be sent to Tauna by September 1st.
Dan – Additional WiFi Nodes (4) as well as some of the protective cases for iPads/ChromeBooks. Expect them to be available in the next week or so.
Tauna – Questioned Linda about student fees and how recovery is going and how schedule issuing is progressing.
Linda – floor scickers went down today, a few pieces of cleaning equipment is still coming in. Atomizers are not in and some pieces/parts for other equipment are on-route.
 - b. CRS Purchases
 - i. Linda – KQA Building Corp. donated the cost of the teachers amplifiers.
LA Textbooks for 8th grade.
\$248.76 for Plexiglas shields for resource
Lloyd has made additional rolling plexiglass shields
3 new Teacher Laptops

New desks coming next Tuesday

Exploring a student dismissal system, Gabe gave Dan and Linda a bevy of options that he'd researched. Dismissal during inclement weather will become a priority soon. "Pick-my-kid" seems to be the front-runner, Dan has conversed directly with the developer about many of the features this application offers. Logistical planning will be intensive, yet comprehensive. Pick-my-kid costs about \$3000.

Linda and Sue are actively tracking the CRS expenditures and Tauna asked that they deliver to Aaron weekly.

c. Enrollment Update

- i. Linda – Working hard, currently were at about 385-388 students at this time. Linda still has not heard about the funding numbers and if we'll be the same as last year. Linda is continually giving tours to prospective families. She is seeing a majority coming from the neighborhood or in Milliken. Mike asked how many new families she has enrolled, Linda responded about 20. Linda is going light on enrollment in Middle School in an effort to keep class sizes lower.

d. Staffing Update

- i. Linda – We have all the empty staff positions filled. Most are inexperienced, but Linda is optimistic that we'll make great teachers out of them. We are short one para, however the Librarian is available to back-fill some of those duties (since we cannot open the Library at this time).

e. Building Repairs

- i. Linda – Problem with RTU#3 \$400+/- to repair the outside air sensor (temperature). This unit thought it was 40° the other day. The Communication system is experiencing problem with being interfaced by Diller Mech. This afternoon Milliken informed Linda that our water meter showed we'd used 22,000 gal. in 1 day and over 1 million since the last billing period. Linda has called Lutte's to shut down the irrigation system and she's speaking with the back flow repair company to evaluate tomorrow (8/21) and she is continuing to correspond with the City to follow up.

f. Bank Signatures on Student Activities Account

- i. KQA Signatures are in good standing, the Student Activities Fund needs to have the former treasurer removed. Motion to be made in special Session.

g. Contract Process Discussion

- i. Tauna – During this years contracting, in discussions with the Districts Erin about the districts process for staff contracting. Tauna suggesting a modification to the process for preparing staff contracts. Tauna has conversed with our attorney regarding the potential to review our contract template and confirm its validity. Tony (attorney) has agreed to support our need to review our contract.

VII. Motion made by: Tauna, Motion 2nd by: Gabe motioned to adjourn, unanimous approval.
Meeting Adjourned at 7:47 pm.

Submitted by Board Director Douglas W. Chinn