

## Board of Directors Meeting KQA

February 4, 2016 Knowledge Quest Academy, Milliken, Co

Co-Chairman Miller called the Regular Session Board of Directors meeting to order at 6:40pm at Knowledge Quest Academy, Milliken, Co. Those in attendance and constituting a quorum were:

Present: Celeste Coraggio, Jennifer Miller, Anne Hawkins, Amanda Proctor, Angie Rash

Absent: Dave Locke

Others Present: Linda Spreitzer

### Pledge and Code of Honor

- Approval of Agenda: Motion to approve agenda as amended by Miller, seconded by Proctor, carried without dissent
- Approval of Previous Minutes: Motion to approve previous minutes from Jan 29, 2016 by Proctor, seconded by Corragio, and carried without dissent.
- Administration Updates: Mrs. Spreitzer
  - Hired a new crossing guard and a new para-professional
  - Election Committee is ready to proceed.
    - Motion to proceed with elections, calendar, and process by Rash, seconded by Proctor, and carried without dissent
  - AED unit still expired, applying for grants and seeking other financial options. Put it out to parents to donate?
- Grounds – updates
  - Snow removal – need to get district expectations
  - Set out cones around ice patch in front of main doors
- Secretary / Treasurer update:
  - No updates
- Other :
  - Staff performance reviews, electronic process, starting formal process soon.
  - Can we identify a salary schedule that would be specific to KQA?

Meeting summary- Board is currently welcoming new staff and working on the election committee, a new AED unit, and snow removal.

Motion to adjourn by Corragio, seconded by Rash, approved and carried without dissent.

Adjourn 7:17 pm

Minutes submitted by Secretary, Anne Hawkins