

Knowledge Quest Academy (KQA)

2021 Annual Meeting Minutes

Date and Time:

Tuesday, April 6, 2021 at 6:30 pm

Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

Leadership in attendance:

Tauna Esslinger, Chair

Douglas Chinn, Secretary

Gabe Thexton, Director

Mike Bailey, Co-Chair

Malyka Korgan, Director(phone)

Linda Spreitzer, Principal

Aaron Hoyt, Treasurer

Leadership absent:

Leadership late arrival:

Guests: Brenda Chinn, Wendi O'Brian

Opening Items:

- I. Call to order at 6:30 p.m.
- II. Roll Call
- III. Pledge of allegiance/KQA code of honor
- IV. Approval of the agenda
Motion made by: Tauna, Motion 2nd by: Doug, to approve the agenda as modified (adding CCC update (D)), with unanimous approval.
- V. Approval of previous minutes:
Motion made by: Tauna, Motion 2nd by: Mike to approved the 20210318 Regular Session Minutes and the 20210318 Executive Session Minutes as presented, with unanimous approval.
- VI. Public comments: Wendi O'Brian
- VII. Principal's Report (Loaded to Boardable)
- VIII. Items for Discussion:
 - A. Board Agreement & Alignment
Appreciation expressed to Aaron and Brittany for their service.
Motion made by: Tauna, Motion 2nd by: Gabe to appoint Doug to position of Secretary, with unanimous approval.
Motion made by: Doug, Motion 2nd by: Mike to appoint Tauna to the position of Chair, with majority approval.
Motion made by: Tauna, Motion 2nd by: Doug to appoint Gabe to the position of Co-Chair, with unanimous approval.
Discussions regarding the appointment of the treasurer position tabled for next meeting.
 - B. Treasurer's Report
 - C. 2021/2022 Draft Budget Review
Motion made by: Gabe, Motion 2nd by: Tauna to approve the draft budget with the proposed amendments, with unanimous approval.
 - D. *Capital Construction Committee update and request for consensus.*
 - E. End of Year Planning
Motion made by: Gabe, Motion 2nd by: Malyka to move to grade level cohorting, eliminate micro-pods in PE and attempt outdoor events when possible for the remainder of the school year, effective Monday, April 12, 2021, with unanimous approval.

Knowledge Quest Academy (KQA)

- F. Worker's Comp
District asking us to switch providers that the District uses.
Discussion tabled to the next meeting.
- G. Second Reading: Paid Time Off and Sick Leave Policy
Motion made by: Tauna, Motion 2nd by: Gabe to approve the Paid Time Off and Sick Leave Policy, with unanimous approval.
- H. 2021/2022 School Calendar Approval
Motion made by: Gabe, Motion 2nd by: Aaron to approve the 2021/2022 School Calendar as presented, with unanimous approval.
- I. Public comment discussion

Adjournment:

Motion made by: Tauna, Motion 2nd by: Gabe with unanimous approval. Meeting adjourned at 8:10 pm.

Action Items/Directives	Responsible Person	Expected Completion

Submitted by Board Secretary; Douglas W. Chinn