

# Knowledge Quest Academy (KQA)

## Regular Session Minutes

### Date and Time:

Thursday, April 15, 2021, 6:30 pm

### Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

### Leadership in attendance:

Tauna Esslinger, Chair

Douglas Chinn, Secretary

Malyka Korgan, Director

Gabe Thexton, Co-Chair

Mike Bailey, Director

Linda Spreitzer, Principal

### Leadership absent:

### Leadership late arrival:

**Guests:** Brenda Chinn

- I. Call to order at 6:30 p.m.
- II. Roll Call
- III. Pledge of allegiance/KQA code of honor
- IV. Approval of the agenda  
Motion made by: Tauna Motion 2nd by: Doug, to approve the agenda as amended, with unanimous approval.
- V. Approval of previous minutes:
- VI. Public comments: None
- VII. Items for Discussion:
  - A. Teacher appreciation week (5/8-14)  
Discussion regarding what the Board would like to do.  
Motion made by: Malyka, Motion 2nd by: Gabe to approve a spend of \$1300 for teacher's appreciation week, with unanimous approval.
  - B. Paid Time Off/Sick Leave Policy – correction  
Motion made by: Tauna, Motion 2nd by: Gabe to approve the amended Paid Time Off/Sick Leave Policy, with unanimous approval.
  - C. HVAC Repairs
  - D. Director Recruitment & Roles Discussion  
Discussion regarding ideas to promote the board.  
Discussion regarding the contacting of third-party providers of accounting services.  
Motion made by: Doug Motion 2nd by: Tauna, to appoint Mike Bailey as the interim treasurer, with unanimous approval.
- VIII. Reports (moved)
  - a. Principal's Report
  - b. Committee Reports  
Accountability - Malyka  
Technology – Gabe  
Gabe and Mike to develop the language of a Resolution defining the process for the eRate reimbursements
  - c. Principal Support – Tauna
  - d. Curriculum – Brenda
  - e. Construction - Doug

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IX. Adjournment:

Motion made by: Tauna, Motion 2nd by: Gabe, with unanimous approval. Meeting adjourned at 8:11 pm.

Action Items/Directives	Responsible Person	Expected Completion

Submitted by Board Secretary; Douglas W. Chinn