

Knowledge Quest Academy (KQA)

Regular Session Minutes

Date and Time:

Thursday, March 18, 2021

Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

Leadership in attendance:

Tauna Esslinger, Chair

Douglas Chinn, Secretary

Malyka Korgan, Director

Mike Bailey, Co-Chair

Linda Spreitzer, Principal

Aaron Hoyt, Treasurer

Leadership absent:

Gabe Thexton, Director

Leadership late arrival:

Guests:

Brenda Chinn

Opening Items:

- A. Call to order at 6:31 p.m.
- B. Roll Call
- C. Pledge of allegiance/KQA code of honor
- D. Approval of the agenda
Motion made by: Doug, Motion 2nd by: Tauna to approve the agenda as amended, with unanimous approval.
- E. Approval of previous minutes:
Motion made by: Tauna, Motion 2nd by: Aaron to approve the Regular Session minutes for March 4, 2021, with unanimous approval.
- F. Public comments: None

Items for Discussion:

- A. Principal's Report
Printed report
HVAC Monitoring system is now on-line. CCC to get log-in information from Linda.
- ~~B. Treasurer's Report~~
- C. Committee Report
 - a. Accountability
 - b. Principal Support
 - c. Capital Construction
 - d. Curriculum
 - e. Finance (Sue Smith and Aaron)
- D. Board Meeting and Director Updates
 - a. Brittany's letter of resignation
 - b. Aaron's letter of resignation (undated)
 - c. Boardable is online.
- E. Paid Time Off/Sick Leave Policy
Tauna sent the policy in advance of tonight's meeting for first reading. Second reading slated for April 6th Annual meeting.

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- F. 2021/2022 Staffing Decisions Executive Session, C.R.S. 24-6-402 (4) e, Contract Negotiation Strategies)
 - Motion made by: Tauna, Motion 2nd by: Mike to enter C.R.S. 24-6-402 (4) (e)-Contract Negotiation Strategies, with unanimous approval at 7:34 pm
 - Returned to Regular Session at 8:44 pm
 - Motion made by: Tauna, Motion 2nd by: Aaron to create a 51% Dean of Students / 49% instructional position, with a salary not to exceed \$60,000, including up to \$7,000 in reimbursement for the successful completion of the BOCES Administrator’s Certification Course, Roll Call Vote: Aaron – yes, Doug – yes, Malyka – Abstain, Mike – Nay, Tauna – Yes. Motion passes.
 - Motion made by: Malyka, Motion 2nd by: Tauna to approve the creation of the Intervention / Data Coordinator position, salary to be based on the Teacher Salary Schedule, with unanimous approval.
 - Motion made by: Doug, Motion 2nd by: Malyka to approve the creation of a part-time (50%) Instructional Coach, salary to be based pro-rata portion of the Teacher Salary Schedule, with unanimous approval.
- G. 2021/2022 Budget Discussion
 - Aaron to present a revised budget on April 6th meeting.
- H. E-Rate
- I. Summer Enrichment Program
 - Brenda Chinn presented report: No need to purchase SIPS, estimated costs are at \$8,800 in total plus planned celebration activities.
 - Motion made by: Doug, Motion 2nd by: Aaron to approve the Summer Enrichment Program costs not to exceed \$10,000, with unanimous approval.
- J. Facility Maintenance-Gym Water Fountain
 - Linda to forward plumbing contractor to Doug.
- K. 2021/2022 School Calendar
 - Tabled for April 6th meeting
- L. Public comment discussion

Adjournment:

Motion made by: Tauna, Motion 2nd by: Malyka with unanimous approval. Meeting adjourned at 9:32 pm.

| Action Items/Directives | Responsible Person | Expected Completion |
|-------------------------|--------------------|---------------------|
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Submitted by Board Secretary; Douglas W. Chinn