

Knowledge Quest Academy (KQA)

Regular Session Minutes

Date and Time:

Tuesday, February 8, 2022 at 6:30 pm

Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

Leadership in attendance:

Tauna Esslinger, Chair	Douglas Chinn, Secretary	Malyka Korgan, Director
Julie Maslowski, Director	Gabe Thexton, Co-Chair	Linda Spreitzer, Principal
	Sheree Baker, Treasurer (zoom)	

Leadership absent:

Chester Gemaehlich, Director (excused)

Leadership late arrival:

Gabe Thexton, Malyka Korgan (lottery)

Guests: Isaac Korgan, Brenda Chinn, Michael Everest (zoom), Kevin Esslinger

- I. Call to order at 6:33 p.m.
- II. Roll Call
- III. Pledge of allegiance/KQA code of honor
- IV. Approval of the agenda
Motion made by: Doug, Motion 2nd by: Tauna, to approve the agenda as amended, with unanimous approval.
- V. Approval of previous minutes:
Motion made by: Tauna, Motion 2nd by: Malyka to approve the 20220106 Executive Session Minutes, 20220106 Regular Session Minutes, 20220113 Special Session Minutes, 20220120 Special Session Minutes as presented, with unanimous approval.
- VI. Public comments: None
- VII. Reports
 - A. Principal
Kindergarten Lottery was completed this evening.
The Appraiser for the building refinance made his tour of our facility today.
CCIRA Conference is this week.
 - B. Treasurer
Sheree – Reported on the December memo provided by Bart Skidmore regarding the decrease of our general fund, transferring \$1.4MM into the building expansion fund (combination of ColoTrust funds and General Reserves).
The company credit card has arrived. Linda is working with the bank to get the PIN for the card.
The finance committee will continue meeting on a monthly basis.
 - C. Committees
Technology committee is meeting tomorrow to discuss a tech curriculum program. Gabe is gathering additional data in preparation to present to the Board.
Curriculum committee is exploring Social Study curriculum and will work with Technology committee on the tech curriculum investigation.
- VIII. Items for Discussion:
 - A. Final 2020-2021 audit report approval
Michael Everest presented the final audit report (although still represented as “draft”. Bart has some comments on formatting and the “draft” issue, but his comments are not substantial

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enough to not approve tonight. Wells Fargo is pushing on receiving the approved audit report
 Motion made by: Tauna, Motion 2nd by: Gabe to accept the audit for the 2021-2022 FY as presented by the BDO representative, with unanimous approval.

B. Board elections chair and final calendar

Shaye Waller has agreed to be our board election chair

Motion made by: Tauna, Motion 2nd by: Gabe, to appoint Shaye Waller the board election chair, with unanimous approval.

Linda suggested three slight modification to the calendar due to the delay from last weeks cancelled board meeting.

Motion made by: Tauna, Motion 2nd by: Malyka to approve the board election calendar as modified, with unanimous approval.

C. Community outreach and marketing

Gabe and Julie, presented a proposal from Edios Architects in the amount of \$1,900 for the preparation of a promotional video for the upcoming groundbreaking event for the building edition. This amount is within Linda’s approval amount.

D. HVAC repairs

RTU6 the blower motor is out. MTech’s repair is estimated at \$1,699. The carrier interface system is still not functioning. MTech’s review of the system is that the system has not been mapped, MTech estimates this at \$2,640. Kevin volunteered to contact Carrier to see what support we can get from them directly. Kevin volunteered to contact Diller Mechanical to inquire about the set up and mapping of the Carrier interface (installed by Diller)

E. Capital Construction budget

Kevin updated the board regarding the final Guaranteed Maximum Price (GMP) received this afternoon. Their GMP is now at \$1,807,076 for their total contract value. Factoring in Anser’s estimate for further contingencies totals \$2,302,076

Motion made by: Doug, Motion 2nd by: Gabe, to approve the Fransen-Pittman Guaranteed Maximum Price dated February 8, 2022 in the amount of \$1,807,076, with unanimous approval.

F. Staff Item

CCIRA Conference is this Thursday and Friday for 25 of our staff members. Linda is soliciting approval to offer to pay for the staff dinner and non-alcoholic beverages for the 25 attendees. This falls within Linda’s spending limit as well as lunch for the staff that will remain in school on Friday.

Motion made by: Gabe, Motion 2nd by: Malyka, to allocate no more that \$1,800 for staff meals this week for the CCIRA conference, with unanimous approval.

IX. Adjournment:

Motion made by: Tauna, Motion 2nd by: Malyka, with unanimous approval. Meeting adjourned at 7:47 pm.

Action Items/Directives	Responsible Person	Expected Completion

Submitted by Board Secretary; Douglas W. Chinn