

Knowledge Quest Academy (KQA)

Work Session Minutes

Date and Time:

Thursday, February 17, 2022 at 6:30 pm

Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

Leadership in attendance:

Tauna Esslinger, Chair

Douglas Chinn, Secretary

Malyka Korgan, Director

Julie Maslowski, Director

Gabe Thexton, Co-Chair

Chester Gemaehlich, Director

Sheree Baker, Treasurer (zoom)

Linda Spreitzer, Principal

Leadership absent:

Leadership late arrival:

Guests:

Brenda Chinn, Isaac Korgan, Liz DeChant

- I. Call to order at 6:30 p.m.
- II. Roll Call
- III. Pledge of allegiance/KQA code of honor
- IV. Approval of the agenda
Motion made by: Tauna, Motion 2nd by: Julie to approve the agenda as amended (added Principal's report), with unanimous approval.
- V. Public Comments
Isaac thanked the board for sending the staff to CCIRA Conference.
- VI. Principal's report
Linda recapped the CCIRA conference, the dinner paid for by the board and the staff luncheon for the staff that did not go to the conference. The lottery is complete and Linda's team is preparing for the Kindergarten orientation night.
Linda informed the board that the District approved their calendar for the 2022-2023 School year. Linda expressed some concern regarding the added demand to staff to accommodate the new calendar. Additionally the affect that the building construction will affect the availability/access to some classrooms.
- VII. Items for Discussion:
 - A. Discussion of new state guidance regarding quarantine procedures
Linda updated the board regarding the new guidelines for school related quarantines. The new guideline relax/revising the quarantine requirements. Linda is seeking a decision by the board to accept or reject the implementation of the new guideline (as current KQA guidelines are more stringent).
 - B. Substitute staffing discussion
Linda is seeking guidance in allowing student teachers that have received their substitute license to be paid to act as a substitute teacher in cases of specific need for substitute teachers.
Discussion ensued. The board, by consensus outlined their expectations for Linda to implement a protocol.
 - C. Building repairs
MTech will be meeting with Linda in the near future to discuss their proposals for the

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replacements or RTUs1 and 7. MTech also issued a proposal for +/- \$2500 to complete the system mapping. This proposal expires in 30 days. Further discussions tabled for the March meetings while waiting for the RTU replacement proposals.

D. 2022-2023 Salary schedule discussion

Bart is suggesting a 3% increase to our 2022-2023 school year. Tauna will present the salary schedule to the board next meeting.

E. Board election updates and communication out to community

One person has stepped up and submitted their questionnaire for a board member candidate. Tauna is suggesting a more aggressive campaign to communicate to the school populace that election season is now.

F. Board evaluation & task list discussion

Tauna passed out a board evaluation form that she'd like the board members to submit to her. Tauna initiated discussion regarding the need for Financial Policies, Staff Handbook and Student Handbooks and heeding Bart's recommendation to add members with signatory authority for the KQA Building Corporation. Gabe

VIII. Adjournment:

Motion made by: Tauna, Motion 2nd by: Malyka with unanimous approval. Meeting adjourned at 8:03pm.

Action Items/Directives	Responsible Person	Expected Completion

Submitted by Board Secretary; Douglas W. Chinn