

Knowledge Quest Academy (KQA)

Regular Session Minutes

Date and Time:

Thursday, December 2, 2021 @ 6:30 pm

Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

Leadership in attendance:

Tauna Esslinger, Chair

Douglas Chinn, Secretary

Malyka Korgan, Director

Julie Maslowski, Director

Gabe Thexton, Co-Chair

Chester Gemaehlich, Director

Linda Spreitzer, Principal

Leadership absent:

Sheree Baker, Director (excused)

Leadership late arrival:

Guests:

Brenda Chinn, Allison Herrera, Isaac Korgan

- I. Call to order at 6:31 p.m.
- II. Roll Call
- III. Pledge of allegiance/KQA code of honor
- IV. Approval of the agenda
Motion made by: Tauna, Motion 2nd by: Gabe, to approve the agenda as amended (adding Capital Construction Update and swap Sped discussion with Board procedures/calendar), with unanimous approval.
- V. Approval of previous minutes:
Motion made by: Tauna, Motion 2nd by: Malyka to approve the 20211104 Regular Session, 20211110 Special Session, 20211118 Special Session and 20211118 Work Session Minutes as presented, with unanimous approval.
Motion made by: Tauna, Motion 2nd by: Gabe, to approve the Corrected 20210805 Regular Session and 20210902 Regular Session Minutes, with unanimous approval.
- VI. Public comments: none
- VII. Items for Discussion:
 - A. Principal's report
KQA received a \$2000 grant from Poudre Valley REA County Empower program for Sphero Musical instrument activities
Linda announced recognition of KQAs accomplishment for fostering 130 student teachers as well as 39 Chinese instructors.
New copier is in service
Bob Marley has been retired
Audit update – We've received a punch list of needs they require to complete the audit, Linda has completed it and returned to the auditor. We have filed an extension with the State. Next week Tauna, Linda and Bart are meeting with the district about the upcoming budget amendment.
 - B. Rural School fund
Tauna relayed that there is \$71168 in total and we have \$60968 remaining in the Rural Schools budget. Last week we discussed doing an honorarium for the staff, but this would need to be issued to the District by the 12th to make it on their December checks. There are 41 staff, plus 3

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district staff on-site regularly.

Tauna initiated discussion regarding an amount for the staff. Ideas were thrown out regarding other purchases that would enhance the teaching environment and other monetary benefits to staff. Tauna suggested polling the staff to see what they may want.

The suggestion is to pay an honorarium of \$500 (net) which would result in a gross up of \$333 for a total of \$34153 ($\$833 \times 41$).

Motion made by: Tauna, Motion 2nd by: Gabe, to approve a one-time honorarium of \$833 per KQA staff member, excluding extracurricular staff, to be paid on the December 2021 payroll check, with unanimous approval.

C. Board procedures & calendar

Tauna initiated discussion to add a special session next week to approve the minutes for this evening meeting to formalize the honorarium to make the 12/12 payroll deadline.

Motion made by: Tauna, Motion 2nd by: Doug to cancel the December 16th Work Session, with unanimous approval.

D. Sped Paraprofessional staffing

Linda updated us on staffing for the Special Education program. Current work-load is 4500 minutes per week, not including the time required for completing paperwork. Linda is asking for an additional half-time Paraprofessional. Bart has encouraged Tauna that we have the budget for this half-time position.

Motion made by: Gabe, Motion 2nd by: Julie, to approve an additional part-time Special Education Paraprofessional not to exceed 32 hours per week for the remainder of the 2021-2022 school year, with unanimous approval.

E. Capital Construction Committee update

Doug gave a brief update.

VIII. Adjournment:

Motion made by: Tauna, Motion 2nd by: Chester with unanimous approval. Meeting adjourned at 7:38 pm.

Action Items/Directives	Responsible Person	Expected Completion

Submitted by Board Secretary; Douglas W. Chinn