

Regular Session

October 4, 2018

Knowledge Quest Academy

- I. Call to order at 6:47 pm
- II. Roll call – Amanda, Craig (by phone), Damon and Tauna. Excused: Dave, Carol, Keir.
Also in attendance: Linda Spreitzer, School Principal
- III. Pledge of Allegiance and KQA Code of Honor
- IV. Approval of agenda
Linda requested to add building repairs after the gym risers update.

Motion by Damon to approve the amended agenda. Seconded by Tauna. Unanimously approved.
- V. Approval of previous minutes
Keir, board secretary, was not present. Therefore, there were no minutes to approve.
- VI. Public comment - none
- VII. Items of discussion
 - A. Building use
School Principal informed the Board that she had a request to utilize the building and grounds for a dog sniff trial in February. This group had utilized the building and grounds for the same thing a few years ago and there were not any issues. After discussion, there were no board members with any objections.
 - B. E-rate update
School Principal provided an update on the e-rate items. She stated that the board had previously approved the purchase of e-rate items. She stated that there were items that had been ordered, and paid for by the school. The school will be receiving a reimbursement for these items from e-rate.
 - C. Technology update
School Principal stated that the iPad carts had been ordered by the District technology department.

She stated that Dan Johnson was requesting a general technology supply budget for the school in the amount of \$500 - \$1000. This budget would be used to purchase general technology items like cords, tools, wires, etc. Board treasurer, Amanda, stated that this would be reviewed when the budget amendment is discussed and approved in December.

School Principal stated that with the updated promethean board in classrooms, the school needed to purchase new drivers in order to run Safari Montage on them. Safari Montage is a program the teachers use for educational videos and resources.

Motion by Damon to approve the purchase of the three drivers in the amount of \$1345.82. Seconded by Craig. Unanimously approved.

D. Retention policy

School Principal stated that the grade retention policy needs be reviewed and possibly updated. Amanda asked her to bring the current retention policy and proposed changes to the next work session for board review and discussion.

E. PE Curriculum request

School Principal informed the board that Mr. Stoodly is currently in the process of obtaining his master's degree in physical education. As he is going through his studies, he is adjusting his curriculum and teaching. She suggested that there may be future requests to purchase updated items for this.

F. Gym risers update

School Principal provided the board with a second quote on two risers to be used in the gym for the music program. The board reviewed both quotes.

Motion by Damon to approve the purchase of the two sets of risers in the amount of \$1858. Seconded by Tauna. Unanimously approved.

G. Building repair

School Principal shared an email from Diller Mechanical regarding a repair that is needed on RTU-3. RTU-3 needs a new induced draft motor or the heat will not turn on.

Motion by Tauna to approve the repair to RTU-3 in the amount of \$925. Seconded by Damon. Unanimously approved.

The Board discussed the increased issues with the RTU units. School Principal asked if she could contact Spark Fund, the same company that aided with the LED lights, to see if there were any options or if they were interested in partnering with the school again. The Board had no issues with that and asked her to proceed.

School Principal informed the Board that there was a roof leak in one of the kindergarten classrooms. She was contacting the insurance company to see if it would be covered under the insurance.

Lastly, School Principal stated that the oven in the kitchen needed repairs as it was not functioning properly. She stated that the repair cost would be \$300 to \$1500 depending on the issue and part cost. She was currently working with Sodexo, cafeteria contractor, and the repair company to get a better quote to fix the item.

VIII. Other

Board treasurer, Amanda, reminded the board of the annual presentation of the audited financial statements. She stated that the auditor would be presenting on November 7th. Therefore, we will need to change the date of the November 1st meeting to November 7th and change the start time to 5:30 pm.

Motion by Tauna to change the date and time of the November 1st meeting to November 7th at 5:30 pm. Seconded by Craig. Unanimously approved.

IX. Adjourn at 7:54 pm

Motion by Damon to adjourn. Seconded by Tauna. Unanimously approved.

Submitted by Board Treasurer, Amanda Proctor