

Regular Session Minutes  
Knowledge Quest Academy  
June 4, 2020

- I. Call to order at 6:31 pm.
- II. In attendance: Doug, Gabe, Mike, Tauna, and Linda. Jodi and Aaron were excused.
- III. Pledge of allegiance/KQA code of honor
- IV. Approval of agenda- Tauna motioned to approve the agenda, 2<sup>nd</sup> by Gabe with unanimous approval.
- V. Approval of previous minutes- Doug motioned to approve the meeting minutes for 8/6/2019, 9/5/19, 9/21/19, 12/18/19, 5/7/20, and 5/28/20, 2<sup>nd</sup> by Tauna, with unanimous approval
- VI. Public comment-
  - a. Andrea Hatch's note, thanking the board of directors for the Teacher Appreciation event, was shared.
- VII. Items for Discussion:
  - a. Diller Mechanical Maintenance Agreement  
Tauna motioned to approve the 2020/2021 yearly maintenance agreement with Diller Mechanical in the amount of \$5,875. 2<sup>nd</sup> by Mike with unanimous approval.
  - b. Textbooks  
Discussed that 60 textbooks were ordered to aid in a non-traditional opening if needed for next fall. There are still some potential needs that are still be assessed.
  - c. Educational Updates  
Discussed that Spark fund invoiced us for \$968.58 for the Property Tax Payment. Also, discussed ongoing planning for the fall opening of the school, things are still very much in flux.
  - d. District Updates  
Discussed the services contract with the district as well as the Mill/Levy override and Bond proposal letter that the district sent out and that KQA families should be encouraged to participate in the survey and should know that KQA would benefit from this as well.
  - e. Opening Review  
Discussed Linda's "Opening Review" with the Waxie representative and the suggested supplies and equipment to help the school reopen in the fall. Gabe motioned to approve the Waxie bid for sanitation supplies, without the Waxie Versa High Performance cart or face shields, and with double the consumables not to exceed \$8,000 to come out to the Cares Act money. 2<sup>nd</sup> by Doug with unanimous approval.
  - f. July Meetings  
Tabled this discussion until the next meeting.

g. Board Training

Discussed board training to be held in the fall and Tauna asked for directors to consider what they would like training on. Potential training dates are August 29 and September 12<sup>th</sup>.

VIII. Adjourn: Gabe motioned to adjourn. 2<sup>nd</sup> by Mike with unanimous approval. Meeting Adjourned at 9:09 pm.

Submitted by Board Chair, Tauna Esslinger