

## Special Session Agenda

Knowledge Quest Academy

December 20, 2018

1. Meeting called to order @ 6:30pm
2. In attendance; Dave, Amanda, Keir, Craig, Tauna, Damon + Linda ( Carol is absent)
3. Pledge of Allegiance/ KQA code of honor
4. Administrator updates;
  - a. Reclassification of position- Linda wants to increase a part time position to a full time position to increase weekly hours by 15 hours. The full time position would need to be evaluated each year by the needs presented for each academic year, but for the remainder of 2018-19 year the position needs to be increased from part time to full time for the current employee in that position. Amanda reviewed the budget and does not see any potential budgetary concerns regarding this request. The budget can be adjusted to accommodate this so Damon motioned to approve current employee from PT to FT status for the remainder of this year, Tauna 2<sup>nd</sup> and unanimous approval obtained.
  - b. Plumbing repair- The main hot water heater has a crack in the pipe and requires a \$300 repair. No motion or approval needed. Linda will have this completed.
  - c. UNC visits from January/ February 2019; 15 students from Capital Normal University will be spending 3 staff days paired with a KQA staff for charter experience.
  - d. Playground maintenance- Linda reports the large red curly slide has a crack in it and needs to be removed. Linda proposes a gate to be installed at the top of the slide entrance for safety. Estimated cost for slide removal, disposal and gate installation should come in under \$3000 by established playground company based in Milliken that KQA has an existing relationship with. Keir motioned to approve removal, disposal and gate installation for up to \$3000, Amanda 2<sup>nd</sup> and unanimous approval obtained.
5. Damon motioned to adjourn, Tauna 2<sup>nd</sup> and unanimous approval obtained. Meeting adjourned at 6:54pm.