

Knowledge Quest Academy (KQA)

Regular Session Minutes

Date and Time:

10-05-2023 at 6:36 PM

Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

Leadership in attendance:

Chester Gemaehlich, Chair

Tish Thompson, Co-Chair

Rafiuddin Mohammed, Secretary

Samantha Hise, Treasurer

Sara George, Director

Carl McCutchen, Director

Leadership late arrival:

Leadership absent:

Guests:

Linda Spreitzer, Principal

Isaac Korgan, Assistant Principal

- I. Call to order at 6:36 PM
- II. Roll Call
- III. Pledge of Allegiance/KQA Pledge
- IV. Approval of the Agenda
Motion made by: Chester, Motion 2nd by: Tish, to approve the agenda as presented, motion approved with unanimous approval.
- V. Approval of previous minutes:
Motion made by: Chester, Motion 2nd by: Rafi. to approve the 9/7/2023 & 9/21/2023 Regular Session, and 9/23/2023 Special Session meeting minutes, motion approved with unanimous approval.
- VI. Public Comment: No Public comments
- VII. Principal:
 - Enrollment Update, actual count 407 against budgeted 399.
 - Superintendent was scheduled to come on 10/05/2023 but rescheduled for Monday October 10th.
 - Working on UIP, wellness & social emotional goal, increasing student growth by 5% in academics.
 - Isaac is working on getting a machine to aid parents with donation of clothes/shoes.
 - Furniture budget was approved for \$50,000 and bid received; ordering to commence after selection of colors.
 - External vendor/company helping with fundraising by selling socks with KQA logos, principal needs approval from board as colors are different but still match school colors.
 - Hired 2 coaches & a crossing guard; another opening for special ed.
 - Water sampling findings are fixed; posted signs at 3 fountains identifying them as non-drinking water.

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VIII. Items of Discussion

a. Training Recap:

Rafi shared about how the training helped him understand the importance of being a director and the responsibility that comes with it.

Sam mentioned that Keith reinforced what Colorado League of Charter conference training taught her and the trainer helped her bring it together.

Chester recapped with roles and responsibilities; strategic planning; good recap & refresher.

Isaac talked about experience and liked his perspective of how important it is about following a communication model.

b. Math Curriculum:

Curriculum Committee recommended Houghton Mifflin Harcourt for K-5 Math Curriculum at \$65,421.94, 20% discount; the updated version of what's currently being used. This will start from the school year 2024-2025 and will last for 6 years.

Motion made by: Tish, motion 2nd by: Sam, to approve the math curriculum for 24-25 school year in the amount of \$65,421.94 for Houghton Mifflin Harcourt, motion approved with unanimous approval.

c. Trash Service Contract:

Linda presented request of moving away from Waste Management who is contracted for trash pick up till Jan 21st, 2024; school is currently facing issues due to overbilling outside of the school window for pick up, constantly getting missed causing issue for the school; additional issues with overages caused by lid not fully closing . This is a recurring contract for every 36 months requiring 90 days' notice prior to termination. Waste Management requires a competing bid to abide by contract.

Board agreed with Linda to notify the Waste Management that we are not renewing their current trash service contract to meet their 90-day notification period.

d. Transportation:

Bus drivers are fully crewed, and the District is low on vehicles. Linda is going to discuss with the School Superintendent to discuss the shortage issue. We have an agreement for 4 buses with the district, but KQA has only 2 buses running. One more bus will help the school as there are families waiting to get on the school bus.

e. Board and Social Holiday Plans:

Scheduled for Thursday November 16th Board and Staff Social at 2:45 PM. Tish will help provide treats. Ideas to provide customized swags were discussed. Financial committee will discuss with Bart about our budget to utilize for gifts/bonuses and provide an update to the board at the next board meeting. Theme is Ready Set Grow KQA; swag can be designed based on the theme.

IX. Adjourn:

Motion made by: Chester, Motion 2nd by: Tish with unanimous approval. Meeting adjourned at 7:27 PM

Submitted by Board Secretary, Rafiuddin Mohammed