

Knowledge Quest Academy (KQA)

Regular Session Minutes

Date and Time:

06/01/2023 at 6:30 pm

Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

Leadership in attendance:

Chester Gemaehlich, Chair

Tish Thompson, Co-Chair

Samantha Hise, Treasurer

Tauna Esslinger, Secretary

Carl McCutchen, Director

Rafiuddin Mohammed, Director

Leadership late arrival:

Leadership absent:

Sara George, Director (Excused)

Guests:

Linda Spreitzer, Principal

Isaac Korgan, Assistant Principal

Brenda Chinn

Doug Chin

- I. Call to order at 6:30 PM
- II. Roll Call
- III. Pledge of Allegiance/KQA Pledge
- IV. Approval of the Agenda
 - a. Motion by Chester, second by Tish, to approve the agenda as presented.
 - b. Motion Approved
- V. Approval of previous minutes
 - a. Motion made by Chester, second by Samantha, to approve the amended minutes for the May 11, 2023 Regular Session. Motion Approved
- VI. Public Comment- None
- VII. Principal & Committee Reports
 - a. Principal
 - i. Last day of school tomorrow
 - ii. The addition project officially started one year ago today.
 - iii. Currently accepting applications for- a Finance Manager, Night Custodian, Early Childhood Special Education Paraprofessional, a 4th grade & a Middle school teacher.
 - iv. Kindergarten and 8th Grade Graduations went well. Board Members were present and spoke at each.
 - v. Summer Administration hours will be Tuesday, Wednesday and Thursday starting mid-June.
 - b. Facility and Grounds Committee- Rafi reported that in addition to the two items on this agenda they are working on the landscape repair project. They should have 3 bids coming in next week and plan to bring them to the June 15th board meeting..
 - c. Accountability Committee- Tish reported no updates

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- d. Curriculum Committee- Brenda Chinn reported that the committee has pretty much wrapped up for the year. They are working on some requests for the tech teacher and for tracking curriculum. The Middle School Math curriculum is already on site, giving teachers the summer to plan for next year, and the committee is planning to bring the Elementary Math curriculum next fall in an effort to have it arrive before Spring break.
 - e. Finance Committee- Samantha shared that Bart continues to say that everything is looking good and that the school's finances are on track for the year. He anticipates that the school will roll over about \$200K at the end of the fiscal year.
 - f. Technology Committee- Carl reported that the committee is working on determining what the replacement cycle for the TVs will be, what will need to be replaced next year, how long for a full transition, and on getting quotes from Sharpe TVs as well as the current quotes.
 - g. Continuity Committee- Tauna reported that the committee has been working on an action plan and tasks for the committee. Linda and Isaac have been hard at work documenting administrative tasks and processes, as well as completing the updated Staff Handbook.
- VIII. Items of Discussion
- a. Playground- Doug Chinn from the Facility & Grounds Committee presented bids from Go-Play Playgrounds (\$97,889.69) & MVP Playgrounds (\$88,646). The committee recommended MVP Playground's.
 - i. Motion made by Carl, second by Rafi, to approve the proposal from MVP Playgrounds for the installation of a new playground not to exceed \$90K.
Motion Approved
 - b. Door Access Control System- Rafi presented bids for a new Door Access Control system from Alarm Detection Systems (ADS), Verkada and Blum, Beacon, Buffalo Security, and Paladin Technologies.. The Facility & Grounds Committee recommended ADS. The Board asked for a quote that includes additional exterior doors, and for a proposal to re-key the school. It was discussed that these may need to be separate projects. The committee will attempt to bring a revised quote for board review on June 15th.
- IX. Adjourn - motion made by Chester, second by Tauna, to adjourn at 7:55 pm. Motion Approved

Minutes submitted by Board Secretary, Tauna Esslinger

Minutes Approved on 8/3/2023