

Knowledge Quest Academy (KQA)

Regular Session Minutes

Date and Time:

04/20/2023 at 6:30 pm

Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

Leadership in attendance:

Chester Gemaehlich, Chair

Sara George, Director

Tish Thompson, Co-Chair (excused)

Carl McCutchen, Director (excused)

Samantha Hise, Treasurer

Rafiuddin Mohammed, Director

Tauna Esslinger, Secretary

Leadership late arrival:

Leadership absent:

Guests:

Linda Spreitzer, Principal

Brenda Chinn

Isaac Korgan, Assistant Principal

Rod Hice

Doug Chinn

Jennifer Malwitz (by phone)

- I. Call to order at 6:33 pm
- II. Roll Call
- III. Pledge of Allegiance/KQA Pledge
- IV. Approval of the Agenda – motion made by Chester, second by Samantha, to approve the agenda as amended. Motion Approved
- V. Approval of Previous Minutes
 - a. Tabled to next meeting
- VI. Public Comment – none
- VII. Principal & Committee Reports
 - a. Principal – testing is almost complete and there was great participation, sound system is in and training has been completed. Mics aren't in yet, the Boys Basketball is in the Championships.
 - b. Facility and Grounds Committee – Rafi reported that the committee has bids for door access options from 4 contractors ranging from \$61 K to low \$18K, in talks with Anser about the work to repair the new lawn.
 - c. Accountability Committee- Tish to remain on this committee
 - d. Curriculum Committee- Has a proposal for middle school Math, the committee is currently reviewing a state math program called Zurn (Pre-K -8), and are looking at Happy Numbers for math intervention which is a paid subscription (K-5). Sara George to be Board representative to this committee
 - e. Finance Committee- no updates. Samantha, as treasurer, was appointed to this committee
 - f. Technology Committee- Carl to remain on this committee
 - g. Continuity Committee- Tauna reported that they are meeting next week
- VIII. Items of Discussion
 - a. Staff Development Request-

Knowledge Quest Academy (KQA)

- i. Jennifer Malwitz (joined by phone) presented a staff development training she and another teacher are attending on their own initiative and they requested that the board consider reimbursing part of the training. The conference fee is \$450, the total cost with flights will be around \$2000, and covers a wide range of topics including; classroom management, centers, developing student voice (social emotional), managing mischief, etc.
 - ii. Board tabled further discussion in order to research what other schools do for staff initiated professional development, and to consult with the financial advisor.
- b. Math Curriculum
 - i. Motion made by Tauna , seconded by Sara , to approve the purchase of a 6 year subscription to HMH Into Math curriculum for middle school in the amount of \$31,747.17. Motion Approved
- c. PTO Policy Second Reading
 - i. motion made by Chester, second by Rafi, to approve the PTO and Sick Leave Policy as updated April 20, 2023, Motion Approved
- d. Bleacher Proposal
 - i. Three companies were contacted to submit bids, only Norcon of New Mexico gave a bid. Bleachers will extend up to four tiers, ADA compliant, 7-9 weeks lead time.
 - ii. Motion made by Tauna , second by Samantha , to approve Norcon of New Mexico telescoping bleachers without the motor in the amount of \$39,830.00, Motion Approved
- e. Playground Equipment
 - i. Board asked the Facility and Grounds committee to get bids for a budget of \$100K for a new k-2 playground (with ADA features). Linda applied for the Gametimes Inclusive Playground Funding grant.
- f. Teacher/Principal appreciation
 - i. Teacher appreciation week is May 6-12th discussed plans.
 - ii. Motion made by Tauna , second by Sara , to allocate \$2000 to the Teacher appreciation luncheon and gifts. Motion Approved
- g. Early Literacy Grant-
 - i. Linda shared about a partnership with the district to get the next approved early literacy testing program.
 - ii. Motion made by Tauna , second by Rafi , to approve the contents of the application and the receipt of the Early Literacy Assessment Tool project. Approved

IX. Adjourn– motion made by Chester, second by Samantha to adjourn at 8:15 pm. Motion Approved

Action Items/Directives	Responsible Person	Expected Completion

Submitted by Board Secretary, Tauna Esslinger