

Knowledge Quest Academy (KQA)

Regular Session Minutes

Date and Time:

1/19/2023 at 6:30 pm

Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

Leadership in attendance:

Tauna Esslinger, Chair

Tish Thompson, Director

Chester Gemaehlich, Co-Chair/Treasurer

Carl McCutchen, Director

Sheree Baker, Secretary

Leadership late arrival:

Samantha Hise, Director (6:42 pm)

Leadership absent:

Guests:

Linda Spreitzer, Principal (via Zoom)

Isaac Korgan, Assistant Principal (via Zoom)

Sara George

- I. Call to order at 6:34 pm
- II. Roll Call
- III. Pledge of Allegiance/KQA Pledge
- IV. Approval of the Agenda – motion made by Tauna, second by Tish, to approve agenda. Motion approved.
- V. Approval of Previous Meeting Minutes – motion made by Tish, second by Carl to approve 12/1/2022 and 12/19/2022 meeting minutes as presented. Motion approved.
- VI. Public Comments
 - a. Moment of silence recognizing the passing of Mrs. Richardson
 - b. Comments by Sara George
- VII. Principal's Report
 - a. District support for staff and students in the wake of Mrs. Richardson's passing
 - b. Open house for 2nd and 4th grade classrooms with new teachers Thursday before return to school
 - c. Comfort dogs to return weekly for remainder of the year
 - d. Testing – Access and NWEA testing
 - e. Ice machine installation complete – staff loves it
 - f. Staff appreciative of honorarium and luncheon
 - g. Art room – floor replaced and kiln installed
 - h. Speaker delivery is pending
- VIII. Items for Discussion
 - a. 2023/2024 Budget Initial Discussion – items to include in budget
 - i. Continue to maintain current staffing, with addition of half-time paraprofessional, custodian to manage facility, business manager, marketing and website maintenance

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- ii. Landscaping, playground equipment, RTUs, folding wall between gym and cafeteria, intercom, carpet, painting, badging/security system, inspections, gym water fountain
 - iii. New classroom desks/tables needed – at least 3 middle school classrooms, Kindergarten classrooms
 - iv. Gym bleachers replacement
 - v. Bring tech needs to Building Corp – Carl to action via Tech Committee
 - b. Board Election Calendar + Officials
 - i. Edit – 4/3 membership notified of election results; 4/4 annual meeting and board alignment
 - ii. Motion made by Tauna, second by Chester, to approve the board election calendar as amended. Motion approved.
 - iii. Motion made by Tauna, second by Tish, to approve the appointment of Shaye Waller as 2023 Board Election Chair. Motion approved.
 - c. Kindergarten Lottery
 - i. 2/2 at 6:00 PM – Chester and Carl have volunteered to assist with lottery
 - ii. Tish and Tauna will assist administration with calling prospective students to confirm their interest in lottery
- IX. Adjourn – motion made by Tauna, second by Carl, to adjourn at 7:29 PM. Motion approved.

Action Items/Directives	Responsible Person	Expected Completion

Submitted by Board Secretary, Sheree Baker

Approved 2/2/2023