

Knowledge Quest Academy (KQA)

Regular Session Minutes

Date and Time:

12/19/2022 at 6:30 pm

Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

Leadership in attendance:

Tauna Esslinger, Chair

Tish Thompson, Director

Chester Gemaehlich, Treasurer

Carl McCutchen, Director

Sheree Baker, Secretary

Samantha Hise, Director

Leadership late arrival:

Leadership absent:

Guests:

Linda Spreitzer, Principal

Isaac Korgan, Assistant Principal

Melissa Bigler

Bart Skidmore

Rod Hise

- I. Call to order at 6:34 pm
- II. Roll Call
- III. Pledge of Allegiance/KQA Pledge
- IV. Approval of the Agenda – motion made by Tauna to approve agenda as amended (remove original Item V), second by Chester. Motion approved.
- V. Public Comments - none
- VI. Items for Discussion
 - a. FY 22 Audit Presentation – motion made by Tauna to accept audit for 2022 as presented by Melissa, second by Tish. Motion approved.
 - i. Audit presented by Melissa Bigler with Anderson + Whitney
 - ii. Work together with district to reconcile both accounts
 - iii. Send reports to Joseph with Wells Fargo on time in order to better relationship
 - iv. Return to mid-November audit closure
 - v. Melissa recommended meeting with new board members prior to the next audit to give everyone necessary information regarding the audit
 - b. Budget Amendment – motion made by Tauna to approve the Revised Appropriating Resolution, FY 2022-2023 Fund Expenditure Budgets, dated December 19, 2022 indicating an original appropriation of \$6,174,442 and a revised amount of \$7,319,521, as presented, second by Tish. Motion approved.
 - i. Budget presented by Bart Skidmore
 - ii. Student Activity Fund added to Infinite Visions for ease of management
 - iii. Looking to add Business Manager, Facilities Manager, and Part Time Special Education positions
 - c. TBK Signatures – motion made by Tauna to change account signatures on the Student Activities Account at TBK Bank, to remove Aaron Hoyt and add Chester Gemaehlich, in addition to Linda Spreitzer and Susan Smith, second by Carl. Motion approved.

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- d. Board Alignment + Assignments
 - i. Motion made by Tauna to appoint Chester as Co-Chair, second by Sam. Motion approved.
 - ii. Carl volunteered for Building Corp assignment
- VII. Principal's + Committee Reports
 - a. Biennial flexibility for IUP
 - b. Linda will begin working with CDE on the new IUP process and next year's pilot in January
 - c. Pajama pants will no longer be considered appropriate dress down day attire
- VIII. Calendar + Announcements
 - a. Staff Meal January 6 – Tauna to check with El Mex Kal on accommodation for 11:30 lunch for staff, second option would be takeout from Johnstown Lunch Box
 - b. CLCS Conference – Tish and Sam to attend 2/28 and 3/1. Tauna to ask Sue to register attendees.
- IX. Adjourn – motion made by Tauna, to adjourn at 8:11, second by Tish. Motion approved.

Action Items/Directives	Responsible Person	Expected Completion

Submitted by Board Secretary, Sheree Baker