

Knowledge Quest Academy (KQA)

Regular Session Minutes

Date and Time:

11/3/2022 at 6:30 pm

Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

Leadership in attendance:

Tauna Esslinger, Chair

Tish Thompson, Director

Chester Gemaehlich, Treasurer

Carl McCutchen, Director

Sheree Baker, Secretary

Samantha Hise, Director

Leadership late arrival:

Leadership absent:

Gabe Thexton, Co-Chair (excused)

Guests:

Linda Spreitzer, Principal

Isaac Korgan,

Brenda Chinn

Mike Baldino

Sarah Spencer

Tracie Johnson

Jennifer Engels

Rod Hise

- I. Call to order at 6:30 pm
- II. Roll Call
- III. Pledge of Allegiance/KQA Pledge
- IV. Approval of the Agenda – motion made by Tauna, second by Tish, to approve agenda as presented. Motion approved.
- V. Approval of Previous Meeting Minutes
 - a. 10/20/2022 Regular Session – motion made by Carl, second by Samantha, to approve 10/20/2022 meeting minutes. Motion approved.
- VI. Public Comments – FAMLI opt in on an individual basis is still available; staff should see Linda for details
- VII. Intermediate Team Visit to the Board
 - a. 3rd Grade – students learning multiple step math problems, graphing, variables, science experiments, grammar, narrative writing, social studies, civics, enjoyed Beauty and the Beast, and looking forward to a field trip to Fort Collins Discovery Center or Denver Museum of Nature and Science
 - b. 4th Grade – PLC process (professional learning community), multiplication, beginning division, expository reading and writing, five senses learning, forces and motion, Colorado history, social and emotional wellbeing, ASL
 - c. 5th Grade – decimals, founders of US Constitution, indigenous communities' democratic values, Revolutionary War era history, early settlers and indigenous people, reading and discussing novels, grammar, matter and properties of matter, reactions (pancakes), ecosystems, energy, bean sprouts and worm bins

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- VIII. Principal's + Committee Reports
 - a. Purchased new vacuums
 - b. Hiring additional custodian to use hydrostatic sprayer each night
 - c. Staff night at basketball game tonight
 - d. Focus on staff morale, PLCs
 - e. Audit progressing – scheduled to be completed mid-December; Bart reaching out to Melissa
 - f. School safety and CDE conferences
 - g. League of Charter Schools impressed with KQA achievement, and approached Linda about opening a second location in the area
 - h. Accountability Committee meeting next Wednesday; Tish attended district Accountability Committee meeting as well
 - i. Facilities and Grounds Committee – requests for snow removal and landscaping bids; construction landscaping issues to be addressed
 - j. Curriculum Committee – math curriculum presentation for K-8, gathering curricula to send to teachers for input; social studies curriculum on hold
 - k. Finance Committee – ongoing regularly scheduled meetings held when district reports are completed
 - l. Technology Committee – request to meet at least bi-monthly; look into replacement cycles
 - m. Governance and Continuity Committee – board and administration; recruitment and information transfer
- IX. Items for Discussion
 - a. FAMLI Opt Out Discussion
 - i. Resolution from attorney; meeting attendance required; letter to staff indicating KQA has opted out; notices posted in public place
 - ii. Motion made by Tauna, second by Chester, to adopt Family and Medical Leave Insurance Program Opt-Out Resolution. Motion unanimously approved (roll call below).
 - 1. Carl – yes
 - 2. Chester - yes
 - 3. Samantha - yes
 - 4. Sheree - yes
 - 5. Tish - yes
 - 6. Tauna – yes
 - b. Snow Removal Contract
 - i. \$1,500 average per snowstorm is under Linda's spending limit; need W9 and proof of insurance for payment
 - ii. Mow for You bid includes \$125/hour to operate plow; \$65/hour per shoveler; \$125/hour for sand/salt, plus materials; \$100 small equipment fee
 - iii. Motion made by Carl, second by Tish, to approve proposal by Mow-4-U to provide snow removal services for the 2022-2023 school year. Motion approved.
- X. Calendar + Announcements
 - a. League of Charter Schools in Windsor on 11/16 4-6 PM; coordinate attendance among board and administration
 - b. League of Charter Schools Conference 2/28-3/1 in Westminster – KQA would like to send two board members

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- c. Staff and Board Social – 11/17 2:45-3:15 PM
 - d. Linda’s proposal to do a multiple board social including district board, CIVICA board, and KQA board; otherwise, the district’s visit is cancelled
- XI. Adjourn – motion made by Tauna, second by Chester, to adjourn at 7:59 PM. Motion approved.

Action Items/Directives	Responsible Person	Expected Completion

Submitted by Board Secretary, Sheree Baker

Minutes approved 12/1/2022.