

Knowledge Quest Academy (KQA)

Regular Session Minutes

Date and Time:

9/15/2022 at 6:30 pm

Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

Leadership in attendance:

Tauna Esslinger, Chair

Tish Thompson, Director

Gabe Thexton, Co-Chair

Sheree Baker, Secretary

Chester Gemaehlich, Treasurer

Carl McCutchen, Director

Leadership late arrival:

Guests:

Linda Spreitzer, Principal

Isaac Korgan, Assistant Principal

Samantha Hise

Rod Hise

Brittani Lewis

- I. Call to order at 6:30 pm
- II. Roll Call
- III. Pledge of Allegiance/KQA Pledge
- IV. Approval Agenda – motion made by Tauna, second by Tish to approve agenda as amended. Motion approved.
- V. Approval of Previous Meeting Minutes – motion made by Tauna, second by Chester to approve 9/1/2022 minutes as amended. Motion approved.
- VI. Public Comments
 - a. Bussing concerns comments by Brittani Lewis and Samantha Hise
 - b. Email from Jon McDonald regarding Book It program read by Tauna
- VII. Principal's Report
 - a. School report card based on CMAS – school grade is 72.7% (minimum threshold is 50%), thanks to students, staff, AmeriCorps program, data interventionist, instructional coach, and focus on strategic growth
 - b. Enrollment is currently at 399 – no waitlist for grades 2, 4, 5, 7, 8
 - c. Motion made by Gabe, second by Tish, to approve fee of \$15 for elective sewing and/or cooking class materials per class per quarter. Motion approved.
 - d. DC meeting – World Strides program for 7th and 8th grades
 - e. Building update – working on doors and HVAC issues; glass will be installed in new doors Friday and Saturday
 - f. Linda is thankful for the job Isaac is doing in the Assistant Principal role
 - g. Begin inviting staff teams to board meetings beginning with the October 20 meeting
- VIII. Items for Discussion
 - a. New Director Appointment – motion made by Tauna, second by Gabe to appoint Samantha Hise to board with term ending in 2025. Motion approved.
 - b. Principal's Purchasing Limit – motion made by Tauna, second by Tish, to increase Principal's spending limit to \$5,000, after which any purchase order exceeding \$5,000

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will need Assistant Principal’s secondary approval; purchase orders greater than \$10,000 will need board approval. Motion approved.

- c. Bussing Concerns
 - i. Due to driver shortages, KQA is allotted only two buses – one allocated to Johnstown, one to Milliken
 - ii. Bus driver pay rate is not competitive with surrounding districts
 - iii. KQA parent in training to become a bus driver, but CDL licensing is a lengthy process
 - iv. A van or smaller bus can be driven without a CDL
 - v. Ask Johnstown and Milliken to advertise bus driver needs in monthly newsletters to all residents
- d. Staff Handbooks – tabled
- e. Rural Schools Fund Purchases – tabled
- f. Board Committee Discussion + Appointments – appointments made by Tauna:
 - i. Accountability Committee – Tish Thompson
 - ii. Facilities and Grounds (formerly Capital Construction) Committee – Sheree Baker
 - iii. Curriculum Committee – Samantha Hise
 - iv. Finance Committee – Chester Gemaehlich and Tauna Esslinger
 - v. Technology Committee – Carl McCutchen
 - vi. Governance and Continuity Committee – Gabe Thexton and Tauna Esslinger
- IX. Calendar + Announcements
 - a. District board holding meeting at KQA 11/16
 - b. Board Training – Terrible Habits 7 + 8 discussed; October 20 discussion will
- X. Adjourn – motion made by Tauna, second by Tish, to adjourn at 8:14 PM.

Action Items/Directives	Responsible Person	Expected Completion

Submitted by Board Secretary, Sheree Baker

Minutes approved 10/6/2022.