

Knowledge Quest Academy (KQA)

Regular Session Minutes

Date and Time:

08/04/2022 at 6:35 pm

Location:

Knowledge Quest Academy, 705 Schoolhouse Dr., Milliken, CO 80543

Leadership in attendance:

Tauna Esslinger, Chair

Tish Thompson, Director

Chester Gemaehlich, Treasurer

Carl McCutchen, Director

Leadership late arrival:

Leadership excused: Gabe Thexton, Co-Chair, Sheree Baker, Secretary

Guests:

Linda Spreitzer, Principal, and Isaac Korgan, Assistant Principal

- I. Call to order at 6:35 pm
- II. Roll Call
- III. Pledge of allegiance/KQA code of honor
- IV. Approval of the agenda: motion made by Tauna, second by Chester to approve the agenda as presented to unanimous approval.
- V. Approval of Previous Meeting Minutes: motion made by Tauna, second by Carl, to approve the amended minutes for the 7/14/2022 Regular Session, to unanimous approval.
- VI. Public Comments: none
- VII. Items for Discussion
 - a. Principal's Report
 - i. Building Addition is on time and one budget
 - ii. 26 staff members plan to attend the DeAngelis Staff Training on 8/8/22 & 8/9/22
 - iii. Enrollment update- There are currently about 400 students enrolled, with messages out for the last few openings, and there is now a waitlist for every grade
 - iv. Dress Code Policy First Reading: updates to the Dress Code were presented by Assistant Principal Isaac Korgan
 - v. Behavior Matrix Update: Assistant Principal Isaac Korgan presented the updated Behavior Matrix
 - b. Landscape Proposals
 - i. Motion made by Tauna, second by Carl, to approve the mulch estimate for the front beds from Lutey's in the amount of \$3400, to unanimous approval
 - ii. Motion made by Tish, second by Chester, to approve the playground mulch bid for \$3850, to unanimous approval
 - iii. Motion by Carl, second by Tish, to approve Lutey's bid for the removal and replacement of dead and damaged plants for \$3560, to unanimous approval
 - c. Substitute Pay Policy – 3rd Reading, Motion by Tauna, second by Carl, to approve the Knowledge Quest Academy Substitute Pay Policy effective August 30th 2022, to unanimous approval

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- d. Audit Transfer Fees – discussed BDO’s \$2500 retainer letter for transferring audit materials to the new auditor Anderson Whitney. Further information was requested about time frame for BDO to transfer the materials, if a transfer is necessary, and if it could end up more than the stated amount. Tauna and Linda will get this information and report back to the board.
- e. Technology Purchase
 - i. Motion made by Tish, second by Chester, to approve the bid for the power cord purchase in the amount of \$4,665, to unanimous approval
 - ii. Discussed Connecting Points bid for Wi-Fi access points for the addition, Carl & Chester asked for two more bids for this equipment
 - iii. Motion made by Tauna, second by Tish, to approve the Lumen two-year contract for 10 lines for the monthly total of \$431.90, to unanimous approval

VIII. Calendar & Announcements

- a. August 17th Staff returns- board to provide breakfast
- b. August 29th is Back to School Night

IX. Adjourn: motion made by Tauna, second by Carl, to adjourn at 8:51 pm.

Action Items/Directives	Responsible Person	Expected Completion

Submitted by Board Chair, Tauna Esslinger

Approved on 9/01/2022